

Southwater Parish Council



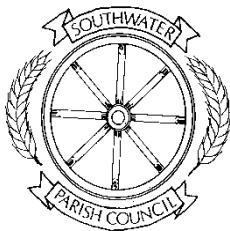
DRAFT Finance and General Purposes Committee Meeting Agenda

Wednesday 20th February 2019, 7.30pm

Beeson House
Lintot Square
Southwater
Horsham
RH13 9LA

Committee Members

Cllr Michael Neale (Chairman)
Cllr Geoff Cole (Vice Chairman)
Cllr Ross Dye
Cllr Pauline Flores-Moore
Cllr Derek Moore
Cllr Geoff Scoon
Cllr Hayley Timson
Cllr Claire Vickers
Cllr Graham Watkins
Cllr Neil Whitear



SOUTHWATER PARISH COUNCIL

Beeson House,
26 Lintot Square,
Fairbank Road,
Southwater,
West Sussex
RH13 9LA



Clerk: **Mrs.C.M.Tobin**
FSLCC.,

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Community Web Site: www.southwater-pc.gov.uk

You are hereby SUMMONED to the **FINANCE AND GENERAL PURPOSES** Committee of the Parish Council, which will be held in **Beeson House, Lintot Square, Southwater, West Sussex, RH13 9LA** on **Wednesday 20th February 2019 at 7.30pm** when the following business will be considered and transacted.

12th February 2019

Clerk to the Council

Members of the public and press are welcome to attend

AGENDA

1 PUBLIC PARTICIPATION

To receive and act upon if considered necessary by Council, comments made by members of the public. Questions to be considered by Council need to be submitted in writing or electronic mail by noon on the day of the meeting in accordance with Section 1(h) of Standing Orders (Meetings).

2 APOLOGIES

To receive apologies and reasons for absence.

3 DECLARATION OF INTERESTS

To receive any declarations of Members' interests.

4 MINUTES

To approve the Minutes of the Finance and General Purposes Committee Meeting held on Wednesday, 16th January 2019.

5 CHAIRMANS ANNOUNCEMENTS

To receive any announcements from the Chairman of the meeting.

6 CORRESPONDENCE

6.1 To consider correspondence received and which will require response.

6.2 RECOMMENDATION

The Committee is recommended to respond to correspondence received.

7. ACCOUNTS

BANK RECONCILIATION

7.1 The purpose of this report is to approve the Bank Reconciliation as at 31st January, 2019 as a true reflection of the current financial position of the Council at the end of Month 10 dated 31st January 2019. This financial information provides Councillors with the Income and Expenditure showing percentage against budget as requested along with the Trial Balance figures for Month 10.

7.2 RECOMMENDATION

The Committee is recommended to approve the Bank Reconciliation and other documentation Income & Expenditure Analysis and Trial Balance as at Month 10, dated 31st January 2019.

DEBTORS & CREDITORS

7.3 The purpose of this report is to approve the Debtors and Creditors as at 12th February, 2019, as a true reflection of the current position of the Council.

7.4 RECOMMENDATION

The recommendation is to approve the Debtors and Creditors list as at 12th February, 2019 as a true reflection of the current position of the Council.

8 PAYMENTS SCHEDULE

8.1 To approve the payments schedule to 20th February, 2019 in the sum of £14,435.86 with other payments of £43,767.62 having been approved since the last meeting an overall total of £58,203.48.

8.2 RECOMMENDATION

The Committee is recommended to approve the Payment Schedule dated 20th February, 2019 in the sum of £14,435.86 with other payments of £43,767.62 having been approved since the last meeting an overall total of £58,203.48.

9. NEIGHBOURHOOD PLAN

9.1 To receive an update report from the Chairman of the Neighbourhood Plan Committee regarding the current position of the Southwater Neighbourhood Development Plan.

9.2 RECOMMENDATION

To approved expenditure as and when required in terms of professional advice and reports which may be required in relation to the Neighbourhood Plan process.

10. OPERATIONAL MATTERS

10.1 This report will cover all operational aspect of the Council estates/assets including expenditure taken under delegated powers, health and safety and proposed future expenditure for authorisation.

10.2 RECOMMENDATION

The Committee, to consider, note and recommended to accept the recommendations of the report.

11. ROMAN LANE, SOUTHWATER

11.1 The Committee to receive any update on the adoption of the land and play area in Roman Lane, Southwater.

11.2 The Committee to note and approve any progress necessary to ensure adoption of the land.

12. ASSET OF COMMUNITY VALUE – SOUTHWATER COUNTRY PARK

12.1 The Committee to receive correspondence in relation to an update on the decision from Horsham District Council.

13. COMMUNITY WARDENS

13.1 The Committee to receive an update on the progress of the Community Wardens.

14. POLICING MATTERS

14.1 To consider policing matters in relation to the community of Southwater.

14.2 To make any recommendation considered necessary following discussions for the benefit of the community.

15. EASTEDS BARN

15.1 To provide an update on the proposal in relation to Easteds Barn and the lease of the property to Little Barn Owls, to include the condition report recently received.

15.2 To receive an update report from the Chairman on recent reoccurred vandalism at Easteds Barn.

15.3 Committee to note the comments provided and approve any matters not already approved

16. PERSONNEL & PENSIONS**

16.1 Chairman to give an update report on any personnel and pension matters.

17. DATE OF NEXT MEETING: Wednesday, 20th March 2019.

** Due to the confidential nature of the business to be transacted, Members will be asked to consider a resolution to exclude members of the public and press in accordance Standing Orders