

SOUTHWATER PARISH COUNCIL

COMMITTEE STRUCTURE 2022/23



Reviewed: March 2022
Approved: July 2018
Review Period: 3 years
Next Review Date: March 2025

FINANCE AND GENERAL PURPOSES		HR	PLANNING
<ul style="list-style-type: none"> • Council Services • Best Value • Good Governance • Bylaws • Five-year Plan & Review • Accounts/Audit/Banking/Tax • Precept • Press • Twinning • Youth Matters • Grants • Insurance • Legal Matters • Village of the Year Competition • Health and Safety • Emergency Planning • Litter and Dog Fouling • Parish Newsletter/Guide • Sports Facilities and Recreation Grounds • Services/Lighting/Public Utilities • Allotments • Play Equipment • Policies • Partnership Arrangement • Website • Emergency Plan Working Party • Neighbourhood Warden Working Party 	<ul style="list-style-type: none"> • Hire Charges and Pricing • Bookings • Recommend and monitor Income and Expenditure within budgets set • Premises – Overseeing, special responsibility and curtilage • Maintenance of Council Owned Buildings/Land • Recommend new Initiatives • Health and Safety (All Buildings) • Annual Reviews 	<ul style="list-style-type: none"> • Staff Matters • Staff Salaries • Superannuation • 	<ul style="list-style-type: none"> • Five-Year Plan • Strategic Planning • Planning gain (S.106 and Community Infrastructure Levy) • Environment Awards • Planning Applications and Compliance • Notice Boards • Trees/TPO's • Boundary Changes • Bus Services/Shelters • Shops/Businesses • Public Open Space • Rights of Way • Drainage • Footways/Roads/Access • Pedestrian Crossings • Traffic Calming • Car Parks • Transport • Neighbourhood Plan • Parish Design Statement

NOTES

- All Committees to have delegated powers other than for the following matters which must be confirmed by Full Council – BYLAWS, BOUNDARY CHANGES, FEES, FIVE-YEAR PLANNING, LEGAL ACTION, AND PRECEPT,
- All salaries and personnel issues to be confirmed by the HR Committee.
- Each Committee can form a Sub-Committee with remits (i.e., advisory or action committee) and membership and length of service being clearly minuted.
- Reports from Sub-Committees to be made to a relevant Committee – unless deemed urgent when they can report to Full Council.
- Reports from representatives on Outside Bodies to be made to Full Council unless urgent when they can report to the first relevant Committee.